

GOVERNMENT OF TELANGANA
REVENUE (CT.I) DEPARTMENT

Memo No.20277/CT.I/2018-1,

Dated:27:08:2018

Sub:- Commercial Tax Department - Permission to CCT., T.S., Hyderabad to effect the transfers of employees in Commercial Taxes Department - Instructions/Guidelines to effect the transfers in Commercial Taxes Department - Approved - Orders issued.

- Ref:-
1. G.O.Ms.No.119, Finance (DCM-III) Dept., dt.17.05.2018
 2. G.O.Rt.No.948, Genl.Admin.(Spl.A) Dept., dt.16.05.2018
 3. Report of the Committee of Senior Officers Constituted to formulate the Guidelines on Transfer of Government Employees and Teachers, dt.22.05.2018.
 4. G.O.Ms.No.61, Fin. (HRM.I) Dept., dated:24.05.2018.
 5. G.O.Ms.No.145, Revenue (CT.I) Dept., dated:2.08.2018.
 6. From the CCT., T.S., Hyderabad, CCT's Ref.No.C/598/2018, Dt.24.08.2018

* * *

In the reference 4th cited, orders were issued for lifting the ban on transfers and permission to effect transfers and postings of employees in the State. Among other exemptions given to the Revenue Earning Departments to modify the existing Government orders to meet their Departmental requirements as per clause(c), under Sl.No.VI i.e., Special Provisions of the said G.O. However, in view of the rationalization of the department, the transfers could not be taken up as per the schedule stipulated in the said GO. Orders have issued vide reference 5th cited for rationalization of the Circles in the CT Department.

2. Government after careful examining of the above, hereby issues the following guidelines for effecting transfers in the Commercial Taxes Department for the year 2018-19 only :-

(I)

- 1) No person shall be transferred before completion of two years of service in a particular posting as on 31-05-2018 except the Officials coming under the spouse category
- 2) Keeping in view, the objective of higher revenue generation and for implementing rationalization, relaxation is permitted on the percentage on ceiling on transfers.
- 3) Transfers shall be effected to ensure that Officials do not work continuously during his career in same circle/Division etc to the extent possible
- 4) The Competent Authority may obtain upto 10 for preferential places of transfers in the prescribed proforma
- 5) Transfer will be effected based on performance, options and as per guidelines
- 6) All field posts , enforcement and Intelligence are treated as focal
- 7) Officials who are working in non-focal posts shall get preference over officials working in focal posts when equally placed in ranking

P.T.O

::2::

- 8) No posting shall be given to the second and above higher level Gazetted officers in their native districts (erstwhile)
- 9) No posting shall be given to the Deputy Commercial Tax Officer (DCTO) in their native revenue divisions. (erstwhile)
- 10) Attempt will be made to give Officers exposure to various wings such as Establishment Wing, Enforcement, Economic Intelligence Unit, Policy, Legal, IT Wing etc.
- 11) The erstwhile Adilabad District is identified as hardship area.
- 12) The standing instructions of the Government on the transfers of office bearers of recognized employees unions as issued in the Circular Memo No.20914/S.W.I/A2/2012-1 of G.A.(Services Welfare. I) Department, dt. 26-06-2012 read with Circular Memo No.20914/S.W.I/A2/2012 dt.30-06-2012 shall be followed scrupulously.
- 13) The priority criteria as mentioned in the GO Ms No 61 Finance Department dated 24th May,18 have to be followed scrupulously.

(II) Competent authority for transfers:

The cadre-wise competent authority for transfers is mentioned below:-

Table: Cadre Wise competent authority for transfers:

Sl.No	Cadre	Committee
1	State Cadre (Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner Commercial Tax Officer)	4. Prl.Secretary to Govt., of the Department 5. Head of the Department (HoD)concerned (Convenor) 6. Additional /Joint/Deputy Secretary to Government as nominated by the Secretary to Government concerned.
2	Zonal Cadre(Deputy Commercial Tax Officer)	4. Head of the Department (HoD) concerned 5. Additional/Joint/Deputy Secretary to Government as nominated by the Secretary to Government concerned. 6. Additional Commissioner of Commercial Taxes Department in the O/o the Head of the Department(HoD) (Convenor)
3	Nodal Division (ASTOs, Sr.Assistants, Jr.Assistants and below)	4. The Nodal Deputy Commissioner, 5. One Representative of Head of the Department (HOD) 6. The Deputy Commissioners Concerned shall be members

Contd..Pg.3

::3::

3. The Commissioner of Commercial Taxes, Telangana, Hyderabad is directed to transfer process shall be completed within 15 days of the issue of these guidelines and shall notify the schedule cadre wise and complete all the transfers within the stipulated period.

4. The Commissioner of Commercial Taxes Telangana, Hyderabad shall take necessary action in the matter accordingly

SOMESH KUMAR
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner of Commercial Taxes,
Telangana, Hyderabad.
Sf/Sc.,

//FORWARDED : : BY ORDER//


SECTION OFFICER

