

OFFICE USE ONLY

Date of application received

12	
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Checked arrears of VAT

Confirmation from Return Processing Section – Tax Arrears

Final Return issued

Final Return Received.....

For Verification YES/NO

Date of cancellation from

13	
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Date of Form VAT 122 issued

14	
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Date of Form VAT 123 (refusal of cancellation) issued

15	
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Date of Form VAT 124 issued

16	
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**ASST. COMMERCIAL TAX OFFICER,
PROCESSING AUTHORITY**
_____ **CIRCLE.**

**COMMERCIAL TAX OFFICER,
REGISTERING AUTHORITY**
_____ **CIRCLE.**

- Box 01 Indicate name of the Tax Office.
- Box 02 Insert the TIN number which you will find on your VAT Certificate of Registration.
- Box 03 Insert the name and address shown on your VAT Certificate of Registration.
- Box 04 Insert the date from which you are requesting cancellation of your registration.
- Box 05 Insert the date of the business ceased.
- Box 06 Insert the value of your taxable sales (excluding VAT) for the previous 3 consecutive calendar months.
- Box 07 Insert the value of your taxable sales (excluding VAT) for the previous 12 consecutive calendar months.
- Box 08 Insert the date from which you were voluntarily registered.
- Box 09 Insert the value of your taxable sales (excluding VAT) for the previous 3 consecutive calendar months if you were voluntarily registered.
- Box 10 Insert the value of your taxable sales (excluding VAT) for the previous 12 consecutive calendar months if you were voluntarily registered.
- Box 11 Insert the name and title of the person making the declaration. Finally sign and date of declaration.
- Box 12-16 ARE FOR COMPLETION BY THE TAX OFFICE.