

FORM OF APPEAL MEMORANDUM
TO THE APPELLATE TRIBUNAL
[Under Section 33] [See Rule 44(1)(a)]

FORM APP 401

**In the Sales Tax Appellate Tribunal,
Andhra Pradesh**

No. of 200

Appellant(s)

Versus

Respondent

1. Name, address and TIN/GRN No. of the Dealer	
2. Tax period / Tax periods	
3. Authority passing the original order in dispute.	
4. Appellate Deputy Commissioner of Commercial Taxes passing the order under Section ____ or the Deputy Commissioner or Joint Commissioner (Commercial Taxes) Legal, passing an order under Section _____	
5. Date of communication of the order now appealed against	
6. Address to which notice may be sent to the Appellant	
7. Address to which notices may be sent to the Respondent	
8. Relief claimed in appeal: a) Taxable turnover determined by the assessing authority passing the assessment order disputed. b) Taxable turnover confirmed by (Appellate Deputy Commissioner of Commercial Taxes or by Deputy Commissioner or Joint Commissioner (Commercial Taxes) as the case may be)	

c) If taxable turnover is disputed	
i) disputed taxable turnover	
ii) tax due on the disputed taxable turnover	
d) If rate of tax is disputed:	
i) taxable turnover involved	Rs.
ii) amount of tax	Rs.
e) Specify, if any, other relief claimed	
9 Grounds of appeal etc.,	

(Signed) Petitioner(s)
(Signed) Authorised Representatives if any

VERIFICATION

I/We the appellant(s) do hereby declare that what is stated above is true to the best of my/our knowledge and belief.

Verified to day the _____ day of _____ 200

(Signed) Petitioner(s)
(Signed) Authorised Representatives if any

- Note: 1. The appeal should be in quadruplicate and should be accompanied by our copies (at least one of which should be original or an authenticated copy) of the order appealed against and also three copies of the order of the assessing authority.
2. The appeal should be accompanied by a treasury receipt in support of having paid:
- a) In case where the levy of tax or penalty is disputed a fee calculated at the rate of two percent of the disputed tax or penalty subject to a minimum of Rs.100/- and a maximum of Rs.2,000/-; and
 - b) In all other cases a fee of Rs.100/-
3. The appeal should be written in English and should set forth concisely and under distinct heads the grounds of appeal without any argument or narrative and such grounds should be numbered, consecutively.